

Agreement for private music tuition

Teacher

Name _____

Address _____

_____ Postcode _____

Telephone _____

Email _____

Pupil or (if the Pupil is under 18) Pupil's parent or guardian

Name _____

Address _____

_____ Postcode _____

Telephone _____

Email _____

I (*the Teacher*) offer tuition to _____ (*Pupil*) in _____ (*instrument/subject*)
 on the following Terms and Conditions and agree to be bound by them.

Signed (*Teacher*) _____ Date _____
 (*Member of the Incorporated Society of Musicians*)

Tuition

Tuition will be given in blocks of lessons called Series. A Series commences on the date that the first lesson is given.

Number of lessons per Series _____ Length of lessons _____

Frequency of lessons _____ (eg weekly, fortnightly, twice a week)

Day and time of lessons _____ Date of first lesson _____

Location of lessons _____

Fees

Lessons will be charged at the rate of £ _____ per hour, pro rata for any part of an hour.

The Teacher may increase the tuition fees from time to time and will give written notice of such an increase to the Pupil (or the Pupil's parent or guardian where appropriate) by no later than the start of the Series of lessons preceding the Series when the increase takes effect.

Conditions

The Conditions set out on page 2 will apply to this Agreement.

When this Agreement has been signed by both the Teacher and the Pupil or, if the Pupil is under 18 years of age, the Pupil's parent or guardian, it will constitute a legally binding contract between the signatories.

The Agreement will remain in force continuously from Series to Series unless terminated in accordance with Condition 6 on page 2.

I (*the Pupil or the Pupil's parent or guardian*) accept the offer of tuition for _____ (*Pupil*)
 on the terms and conditions set out herein and agree to be bound by them until termination of this Agreement.

Signed _____ Date _____
 (*Pupil or, if the Pupil is under 18, the Pupil's parent or guardian*)

Conditions of music tuition

1. Lessons

The Teacher will give tuition in Series of lessons consisting of the number of lessons specified overleaf. Series will not necessarily coincide with school terms. The Teacher will give the lessons at the time and location specified overleaf and the Teacher will reserve this time slot for the Pupil.

2. Payment of fees

The Pupil (or the Pupil's parent or guardian) will pay the fees for each Series in full before the first lesson of the Series.

3. Holidays

Before the first lesson of each Series, the Teacher will give the Pupil (or the Pupil's parent or guardian) written notice of (i) holiday breaks (when lessons will not be given) up to the start of the following Series; (ii) the date of the final lesson in the Series; and (iii) the start date of the following Series. Holiday breaks may occur partway through a Series.

Lessons will take place on public holidays only by prior agreement between the Teacher and the Pupil (or the Pupil's parent or guardian).

4. Missed lessons

Outside the holiday breaks notified to the Pupil (or the Pupil's parent or guardian) in accordance with Condition 3 above, the Teacher will charge for any scheduled lessons which the Pupil does not attend, unless the Teacher chooses not to do so because of exceptional circumstances. If the Teacher is obliged to cancel a scheduled lesson, the Pupil (or the Pupil's parent or guardian) may choose between (i) carrying the lesson forward; (ii) receiving a replacement lesson; or (iii) receiving a refund of the lesson fee.

5. Examinations, competitions and public performances

The Pupil will not be entered for any examination, competition or public performance without the prior consent of both the Teacher and the Pupil (or the Pupil's parent or guardian).

6. Termination of tuition

(a) This Agreement may be ended by mutual consent at any time by both signatories to it signing and dating a written statement to that effect.

(b) Either signatory to this Agreement may terminate the Agreement by giving notice in writing to the other signatory at least one month before the end of a Series for the termination to take effect at the end of that Series. Termination by one signatory may take effect at the end of a Series only and not at any other time. If the Teacher gives notice to terminate tuition at the end of a Series in accordance with this Condition the Teacher will continue to provide lessons until the end of that Series.

7. Failure to give notice

Unless terminated under Condition 6 above, this Agreement shall continue from Series to Series. If the Pupil (or the Pupil's Parent or Guardian) fails to give full notice to terminate this Agreement in accordance with Condition 6(b) above and the signatories have not agreed to terminate the Agreement in accordance with Condition 6(a) above, the following charges will be made in lieu of notice:

- (a) Where the notice given is less than that required under Condition 6(b), and not in accordance with Condition 6(a), but is one month or more before the start of the next Series: 10% of the fees for the next Series;
- (b) Where the notice given is less than one month but more than three weeks before the start of the next series: 25% of the fees for the next Series;
- (c) Where the notice given is less than three weeks but more than two weeks before the start of the next series: 50% of the fees for the next Series;
- (d) Where the notice given is less than two weeks before the start of the next series: 100% of the fees for the next Series;

If the Pupil stops attending lessons while a Series is ongoing, the Pupil (or the Pupil's Parent or Guardian) is not entitled to a refund of any fees paid for that Series. The Pupil is entitled to attend any lessons paid for.

If the Teacher stops lessons without giving the correct notice specified in Condition 6(b) above the Teacher shall refund any fees already paid for any lessons not given.

8. Conduct

If the Teacher, using his reasonable discretion, feels unable to continue tuition on account of conduct by the Pupil or anyone connected with the Pupil which makes it unethical or unsafe to continue teaching the Pupil, the fees for any outstanding lessons will not be refundable.

9. Changes

(a) Any changes to the terms of this Agreement must be confirmed in writing and signed and dated by both the Teacher and the Pupil (or the Pupil's parent or guardian).

(b) If the Teacher chooses to waive any right or remedy under this Agreement or otherwise (for example, if the Teacher chooses to waive fees for any lessons which the Pupil (or any other pupil) does not attend) this shall not mean that he must do so in future or that he waives any other rights or remedies, unless agreed in writing in accordance with Condition 9(a) above.

10. Governing law and jurisdiction

This Agreement shall be subject to the laws of the jurisdiction of the location for the lessons (specified above) and the signatories to this Agreement agree that any dispute relating to the subject matter of this Agreement shall be subject to the exclusive jurisdiction of the courts of that jurisdiction.